



भारत सरकार / Government of India

प्रधानआयुक्त का कार्यालय / Office of the Principal Commissioner  
केन्द्रीय वस्तु एवं सेवाकर, अहमदाबाद साउथ / Central GST, Ahmedabad South  
पोलिटेक्निक के पास, आंबावाडी / Near Poly technic, Ambawadi,  
अहमदाबाद- ३८००१५ / Ahmedabad -380 015.

F.No. I/22-04/2020-21/Adm

DATE: 07.2020

**TENDER NOTICE FOR ANNUAL MAINTENANCE CONTRACT FOR PHOTOCOPIER MACHINES**

Sealed quotations are invited from authorized, experienced and reputed service providers for Annual Maintenance contract for 03 Nos. of Panasonic Make Photocopier Machines installed at Office of Principal Commissioner, Central GST Ahmedabad South (Head Quarter). The eligibility criteria, conditions governing the maintenance contract and the list of photocopiers are mentioned in Annexure-I, II and III respectively.

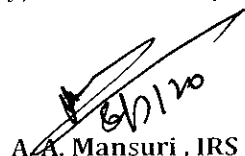
2. Interested parties are requested to furnish the rates per Photocopier machines, with comprehensive AMC rates for a period of one year. Those firms who do not fulfill technical requirements shall not be considered.

Interested parties are requested to contact administration section of this office during office hours on or before 16.07.2020 to inspect the Photocopier machines installed in this office and accordingly requested to submit the tender in a sealed cover super scribed as "Tender for ANNUAL MAINTENANCE CONTRACT FOR PHOTOCOPIER MACHINES" at the below mentioned address :

**"Assistant Commissioner (Adm),  
1<sup>st</sup> Floor, Central Excise Bhavan, Ambawadi, Ahmedabad-380015,  
Latest by 18.00 hrs, 17.07.2020.**

Details of tender can also be accessed on departmental website [www.cenexahmedabad.nic.in](http://www.cenexahmedabad.nic.in) and [www.cbec.gov.in](http://www.cbec.gov.in). No bid will be entertained received after the stipulated date. The tender document may also be downloaded from the website cbec.gov.in.

This office reserves the right to accept or reject any/all the said quotations without assigning any reason thereof.

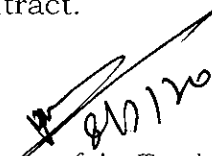
  
A.A. Mansuri, IRS  
Assistant Commissioner (Adm)

Copy to:

1. Superintendent (Systems), Central GST Ahmedabad South to upload the same in above mentioned website.
2. All Notice Board.

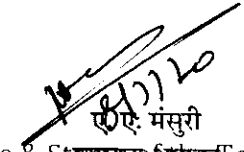
**Eligibility criteria for AMC of Photocopier machines**

1. The Company/firm/enterprise intending to submit the tender (hereinafter called the Company) shall be authorized organization in the field of maintenance of Photocopier machines.
2. The company should have undertaken AMC for at least one Central Government Department/Public sector Unit (PSU), in any of the previous three years in Ahmedabad and should provide the supporting documents.
3. The Company should have to submit list of the parts included in the Contract and list of the parts not included in the Contract.

  
Signature & Stamp of the Tenderer  
ए. ए. यंगुती  
सहायक आयुक्त

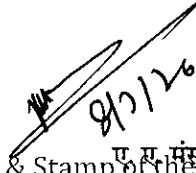
**Terms & Conditions governing AMC**

1. This office does not bind itself to accept the lowest tender and reserves the right to reject any or all the tenders received without assigning any reason whatsoever. Tenders in which any of the particulars and prescribed information are inadequate or incomplete in any respect or the prescribed conditions are not fulfilled, are liable to be rejected.
2. The maintenance service by the company shall include quarterly preventive service and breakdown maintenance of all Photocopier machines of this office.
3. The charges regarding shifting of Photocopier machines for repairing will be covered in this Annual Maintenance Contract itself.
4. Company has to produce quarterly bills in duplicate alongwith the preventive service report and breakdown maintenance service reports to this office.
5. This contract will be effective for a period of one year. The payment of this contract will be made on quarterly basis subject to availability of the fund.
6. The company's contract should not have been terminated before the expiry of the full term, in any of the previous years or current year.
7. The company must have expertise persons in the field of maintenance of Photocopier machines and its service engineer must be knowledgeable enough to troubleshoot any problem related to Photocopier machines.
8. The Principal Commissioner, Central GST, Ahmedabad South reserves the right to terminate the contract any time if the services of AMC Vendor are not found to be satisfactory.

  
8/1/20  
ए. मंसुरी  
Signature & Stamp of Tenderer

**List of the Photocopiers to be included in the Comprehensive Annual Maintenance Contract**

	<b>Model</b>	<b>MACHINE SL.NO.</b>	<b>SECTION.</b>
1.	Panasonic	DPMB536SX	O&A
2.	Panasonic	DP8016P	Panasonic
3.	Panasonic	DP 8016P	Technical

  
Signature & Stamp of the Tenderer  
ए. ए. संमती  
सहायक आयुक्त

**[TECHNICAL REQUIREMENTS]**  
AMC OF PHOTOCOPIER Machines

Sr. No.	Particulars	
01	Name of Organization/ Firm.	
02	Name (s) of Proprietors / Directors	
03	Registered Address.	
04	Telephone No.	
05	Fax No.	
06	Mobile No.	
07	Email id. (if any)	
<b>Documents to be enclosed</b>		
08	Goods & Service Tax Registration	
09	PAN Card	
11	AMC for at least one Central Government Department/Public sector Unit (PSU), in any of the previous three years in Ahmedabad	
12	List of the parts to be included in the AMC	
13	List of the parts not to be included in the AMC	

- If any of the above documents are not enclosed, same may not be considered.

Signature of  
Authorized Person:

Date : ए. ए. मंसुरी  
Seal : सहायक आयुक्त

**Quotation**

SL. NO.	Model	MACHINE SL.NO.	Rate per annum including all taxes (Comprehensive)
1.	Panasonic	DPMB536SX	
2.	Panasonic	DP8016P	
3.	Panasonic	DP 8016P	
		<b>Total Amount</b>	

- Rates must be included with all taxes. No payment over and above quoted rate shall be done.

Signature of  
Authorized Person:

Date : ए. ए. मंसरी  
Seal : सहायक आयुक्त