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| <br>सत्यमेव जयते | <p style="text-align: center;"> प्रधान आयुक्त का कार्यालय<br/> OFFICE OF THE PRINCIPAL COMMISSIONER<br/> केन्द्रीय कर अहमदाबाद -दक्षिण<br/> CENTRAL GST ,AHMEDABAD -SOUTH<br/> जीएसटी भवन GST BHAVAN<br/> पोलिटैकनिक के पास ३८००१५ -अहमदाबाद ,आंबावाडी ,<br/> NEAR POLYTECHNIC, AMBAWADI, AHMEDABAD – 380015 </p> |  |
| E-mail: sys-cgstahdsouth1@gov.in                                                                 |                                                                                                                                                                                                                                                                                                                   |                                                                                     |

F. No. IV/16-19/system/2016-17/E-waste

Ahmedabad, Date: 22.10.2021

### TENDER NOTICE

Sub: Disposal of e-waste - old/ obsolete computer hardware and peripherals etc.

Sealed tenders are invited from Dismantler /Recycler of E-waste registered with Central Pollution Control Board or State Pollution Control Board for disposal of old/ obsolete/unserviceable computer hardware (Desktops, Monitors, UPS, Printers etc.). The Tender Document can be downloaded from the website of this Commissionerate. There is no fee for Tender Document. Important dates of tender related activities are as under: -

| Sr No. | Description of items                | Details                                                                                                                     |
|--------|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| 01     | Available items can be inspected at | E-Waste Collection Centre, 3 <sup>rd</sup> floor, GST Bhawan, Ambawadi, Ahmedabad- 380015                                   |
| 02     | Availability of Tender document     | Commissionerate's Website                                                                                                   |
| 03     | Cost of Tender Document             | Free                                                                                                                        |
| 04     | Period & Time of Inspection         | 22.10.2021 to 27.10.2021<br>Timing 11:00 hrs to 16.00 hrs                                                                   |
| 06     | Submission of Tender                | On or before 27.10.2021 up to 16.30 hours at "System Section" 3 <sup>rd</sup> Floor, GST Bhawan, Ambawadi, Ahmedabad-380015 |
| 07     | Opening of Tender                   | 28 <sup>th</sup> October 2021 at 11.30 hours at, Assistant Commissioner's Chamber, GST Bhawan, Ambawadi- Ahmedabad-380015   |

The Tender, complete in all respects, must be sent in sealed envelope addressed to the Joint Commissioner (Systems), 3<sup>rd</sup> Floor, GST Bhawan, Ambawadi, 380015, on or before 27<sup>th</sup> October 2021 up to 1630 hrs.

This issue with the approval of the Joint Commissioner(Systems).

**Note:** In the event of any of the above mentioned dates being declared as a holiday for this office, the tenders/bids will be received/ opened on the next working day at the appointed time.

  
22.10.21  
(Kriti Pandey)  
Assistant Commissioner(Systems)  
Central GST, Ahmedabad-South

- 1) The Superintendent (Systems) for uploading the Tender documents on website
- 2) Notice Board.

Note : The dates/ period are subject to approval of the Competent Authority and publishing of Tender Notice.

## **Tender for disposal of e-waste old/obsolete computer hardware and peripherals etc.**

This office intends to dispose off e-waste – old/obsolete/unserviceable computer hardware (Desktops, Printers, UPS etc.) control panels etc.

### **1. Eligibility Criteria**

Bidders must fulfill following eligibility criteria and submit documents mentioned at **Annexure-I** of this tender document in support of the same as under :-

- (a) Must be registered as a Recycler/ Reprocessor / Dismantler of e- Waste with Central Pollution Control Board, Ministry of Environment and Forests, Government of India or with the State Pollution Control Board or State Governments dealing with E-waste etc. Bids received from the firms other than so registered will be summarily rejected.
- (b) Must not be blacklisted by any Department of the Government of India or of any State/or by any PSU/Autonomous Organisation of Government. An Undertaking regarding non-blacklisting of the bidder by any Government Organization must be furnished by the bidder in the tender document in the format given in **Annexure - II**. Bids without above undertaking will not be considered.
- (c) Should be registered with GST / Service Tax NAT with Departments of Government of India/ State Governments.

### **2. Inspection of Items**

The inspection of material can be done carefully by the prospective bidders or their representatives at E-Waste Collection Centre, GST Bhawan, Ambawadi, Ahmedbad- 380015 (for which they can contact Shri S B Mitra, Superintendent (Systems) - Cell No. 9898689998 between 1100 hours to 1600 hours from 22 October 2021 to 27 October 2021. Queries can be raised to the concerned Officer at the time of inspection. No further clarification shall be entertained after the above inspection.

### **3. Earnest Money Deposit (EMD) / Bid Security**

No EMD or Bid security is required.

### **4. Minimum Reserved Price**

No minimum reserved price has been kept.

### **5. Bid validity Period**

Bids should remain valid for acceptance for a period of three months from the date of opening of the Bids. Bids with lesser validity period will be summarily rejected.

### **6. Financial Bid**

- (a) The financial bid shall be quoted in the Proforma given at **Annexure -III** of this tender document.
- (b) The Financial bid of only those bidders shall be evaluated who fulfill the eligibility criteria.
- (c) The bidder shall quote for the whole lot.
- (d) Any overwriting of / on amount quoted will render the bid to be invalid.
- (e) GST/VAT or any other tax/duty, if applicable shall be borne by the bidder.
- (f) The rate quoted shall be final.
- (g) The successful bidder shall be evaluated on the basis of highest quoted price for the whole lot.

## **7. Submission of Bids**

- a) The Bid shall be legible, preferably typed/printed and be in English only. All the pages of the Bid should be serially numbered and signed.
- b) The Bid prepared by the Bidder shall comprise of (i) Details of Eligibility Criteria and (ii) Financial Bid.
- c) Bid may include following documents:
  - a. Eligibility Criteria (Annexure - I).
  - b. Financial Bid (Annexure - III).
  - c. Supporting documents

Sealed tenders superscribed "Tender for disposal of e-waste" addressed to the Joint Commissioner (Systems), 3rd Floor, GST Bhawan, Ambawadi, 380015, on or before 27 October 2021 upto 1630 hrs. Bids received after the closing date and time prescribed shall NOT be accepted under any circumstances.

All the envelopes shall also indicate the name, address and phone number of the Bidder enabling the Bid to be returned, if required.

## **8. Opening of Bids**

All bids containing Eligibility Criteria and Financial Bid shall be opened by the Assistant Commissioner(Systems) on 28 October 2021 at 1130 hours at the Assistant Commissioner's Chamber, 6th Floor, GST Bhawan, Ambawadi, Ahmedabad 380015, in the presence of members of disposal committee.

## **9. Payment**

The successful bidder will have to pay the entire quoted/ offered amount in the form of Bank Draft/ Pay Order drawn in favour of PAO, CBEC. Ahmedabad, payable at Ahmedabad within **two working** days after receipt of letter regarding award of contract, failing which the contract may be cancelled.

## **10. Lifting of e-waste - old computer hardware**

- (a) The successful bidder shall be required to lift all e-waste old/obsolete/unserviceable computer hardware etc. and not selectively from the designated place to their premises, within two working days after depositing the full amount.
- (b) In case, the successful bidder deposits the full amount within a stipulated period but fails to lift the articles in the scheduled time, this Office shall not take responsibility for safe custody of the articles.
- (c) No damage shall be caused to the existing property of this Office or any other Offices in the premises while removing the materials from the site. Any loss/ damage to the property of this Office or any other Offices in the premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder or his authorized worker/ supervisor will be borne by successful bidder and they will be indemnified.
- (d) Goods/material will be removed under the supervision of designated Officer(s) of this Office. Materials will have to be removed within the time stipulated in acceptance letter. No extension of time will be given under ordinary circumstances. However, extension of time may be granted provided convincing and satisfactory reasons for such delay is given in writing by the successful bidder. Delay, beyond the stipulated time, may entail cancellation of the award/order.
- (e) All the charges i.e. loading, unloading and transportation to be incurred in course of lifting of items from the designated place shall be borne by the successful order.

## **11. Submission of Undertaking for Disposal of e-Waste**

The successful bidders shall submit an undertaking (**Annexure - V**) that e-waste items out of old/ obsolete/unserviceable computer hardware etc. will be stored/process/disposed off as per Rule 12 of Chapter IV of e-Waste (Management and Handling) Rules, 2011.

## **12. Other Terms and Conditions**

- (a) In the event of failure of the successful Bidder to lift the items in the stipulated time frame, legal action may also be initiated. Further, the Bidder will be blacklisted for further business with this office and the Contract will be awarded to next Highest Bidder to lift the item(s) at Hl rate(s).
- (b) The bidder should also enclose the certified copy of the valid registration certificate issued by the Central Pollution Control Board or the State Pollution Control Committee along with the tender document failing which the tender will be rejected. The successful bidder shall produce the original certificate before lifting of the items from said location.
- (c) No bidder will be allowed to withdraw after submission of bids/opening of the tender.
- (d) This tender is non transferable.
- (e) Each page of the tender document should be signed by the bidder(s). Incomplete and unsigned quotations are liable to be rejected.
- (f) If a firm violates any of these terms & conditions, the same shall be blacklisted and other legal action may be initiated.
- (g) This Office reserves the right to accept or reject any bid without assigning or communicating any reason thereof.
- (h) Any corrigendum / addendum / errata etc. in respect of above Tender shall be made available in our official website and Notice Board only. No press publication shall be made in this regard. Hence applicants are advised to visit our website regularly for any amendment/ corrigendum/ addendums in this regard.
- (i) Committee members may visit at the e-waste dismantler / recyclers premises for various inspection purposes.
- (j) The decision of Assistant Commissioner (Systems) will be final and binding in all aspect of this notice inviting tender.



22.10.21

(Kriti Pandey)

Assistant Commissioner(Systems)  
Central GST, Ahmedabad South

**Annexure – I**

**Eligibility Criteria for Disposal of e-waste - old/ obsolete Computer Hardware Peripherals etc.**

| Sl. No. | Description                                                               | Information                                                                 |  |
|---------|---------------------------------------------------------------------------|-----------------------------------------------------------------------------|--|
| 1.      | Name of the Firm /Agency/ Company                                         |                                                                             |  |
| 2.      | Address of the Firm/ Agency/ Company .<br>(Enclose copy of address proof) |                                                                             |  |
| 3.      | Contact Details of the Firm/ Agency                                       | Telephone /Mobile No.                                                       |  |
|         |                                                                           | FAX No.                                                                     |  |
|         |                                                                           | E-Mail ID                                                                   |  |
| 4.      | Name of Proprietor/ Partners/ Directors of the Firm/ Agency               |                                                                             |  |
| 5.      | Other Details<br>(Enclose Copy)                                           | PAN No.                                                                     |  |
|         |                                                                           | GST / VAT Registration No.                                                  |  |
|         |                                                                           | Registration Certificate No. issued by Centre/State Pollution Control Board |  |

**Date :**

**Signature of Authorised  
Signatory with stamp**

**(Name of the person)**

**Annexure – II**

**Tender for Disposal of E-waste - old/obsolete Computer Hardware & Peripherals etc.**

**UNDERTAKING**

I/We \_\_\_\_\_ do hereby solemnly affirm and declare that the My/ Our firm /company/ business entity is not blacklisted by any Government Department/ Autonomous Organization etc. or prosecuted by any court of law.

**Date :**

**Signature of Authorised  
Signatory with stamp**

**(Name of the person)**

**Annexure – III**

**Financial Bid for Disposal of E-waste - old Computer Hardware and  
Peripherals**

Name of the Bidder/ Firm : -  
Address of the Bidder/ Firm : -  
Telephone No. : -  
Email ID :-

| Description of Item                                                                                                                  | Total Quoted Amount (in Rs) | Remarks |
|--------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------|
| e-Waste items mentioned at Annexure-IV lying in e-waste collection centre at 3 <sup>rd</sup> floor, GST Bhavan, Ambawadi, Ahmedabad. |                             |         |

The total price should be inclusive of all Misc. charges like transportation, labour or any other expenses etc.

I/We declared that I/my representative have inspected the obsolete items as per the list attached (**Annexure - IV**) with tender and am/ are interested to purchase the same.

I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender my/ our bid will be cancelled.

I hereby also declared that firm is registered with Central Pollution Control Board or State Pollution Control Board as authorized recycler/ reprocessor / dismantler and having environmentally sound management facilities for collection, disposal/recycling of e-Waste.

**Date :**

**Signature of Authorised  
Signatory with stamp**

**(Name of the person)**

**Annexure – IV**

**LIST OF OLD /OBSOLETE COMPUTER HARDWARE AND PERIPHERALS ETC.  
FOR DISPOSAL**

**Inventory of E-waste to be Dispose Off**

| Sr No | Name of<br>Peripheral/Product/Item | Total Quantity<br>(In Nos) |
|-------|------------------------------------|----------------------------|
| 1     | Monitor                            | 101                        |
| 2     | CPU                                | 32                         |
| 3     | Printer                            | 46                         |
| 4     | Thin Client                        | 101                        |
| 5     | Key board                          | 111                        |
| 6     | Tele phone                         | 52                         |
| 7     | Scanner                            | 4                          |
| 8     | Cartridge/Toner                    | 20                         |
| 9     | Speaker                            | 8                          |
| 11    | Spike Guard                        | 25                         |
| 12    | Mouse                              | 65                         |
| 13    | Hard disk                          | 9                          |
| 14    | Fax Machine                        | 7                          |
| 15    | Stabiliser                         | 7                          |
| 16    | Router                             | 2                          |
| 17    | DVD Writer                         | 4                          |
| 18    | SMPS                               | 9                          |
| 19    | Laptop                             | 2                          |
| 20    | Cords/Wires                        | 18                         |



Annexure – V

Tender for Disposal of e-waste old Computer Hardware and Peripherals

UNDERTAKING FOR DISPOSAL OF E-WASTE

I/We \_\_\_\_\_ do hereby solemnly affirm and declare that e-waste items out of old/ obsolete/unserviceable computer hardware etc will be stored/process/disposed off as per Rule 12 of Chapter IV of e-Waste (Management and Handling) Rules, 2011.

Date :

**Signature of Authorised  
Signatory with stamp**

**(Name of the person)**