



OFFICE OF THE COMMISSIONER ,(APPEAL) CENTRAL GST ,  
AHMEDABAD  
7<sup>TH</sup> FLOOR , CENTRAL EXCISE , BHAVAN  
OPP- POLYTECHNIC , AMBAWADI, AHMEDABAD  
PHONE:-079-26305136 FAX:- 26305136



F. No. I/ 22-08 / 2017-18 /Computer/ADM

Date : 25-01-2018

**TENDER NOTICE:- NO- 11/2017-2018**

Sealed tenders/quotations are invited sealed tenders quotations i.e. (1) Technical Bids and (2) Financial Bids from reputed/interested parties/firm/Company engaged in business of supply and installation of "Up graded Configuration of old Computer" installed in the office of the Commissioner of Central GST (Appeals), 5<sup>th</sup> & 7<sup>th</sup> Floor, Central Excise Bhavan, Opp. Polytechnic, Ambawadi, Ahmedabad with the following configuration:-

SI No.	Existing Configuration	Upgraded Configuration
01	Intel Pentium 4, 2 GB RAM, 40 GB Hard Disk, no DVD Writer (Old mother Board not supported like antivirus, window 10 software)	Mother Board with Core 2 Duo Processor with SATA Port, CPU FAN, 4 GB RAM DDR III, 320 GB HD SATA; DVD Writer, ATX with SMPS.
02	AMD Processor, 1 GB RAM, 160 GB HARD Disk ID, No DVD, (No SATA Port in Mother Board)	Mother Board with Core 2 Duo Processor with SATA Port, FAN CPU, 4 GB RAM, 320 GB HD SATA, DVD Writer, SMPS
03	Dual Core Processor, 512 RAM, 40 GB Hard Disk ID (Old Mother Board, not supporting antivirus, windows)	Mother Board with 2 Core 2 Duo Processor with SATA Port, CPU FAN, 4 GB RAM, 320 GB HD DVD Writer, SMPS
04	Dual Core Processor, 1 GB RAM, 160 GB Hard Disk ID	Mother Board with Core 2 Duo Processor, FAN, 4 GB RAM, 320 GB HD, DVD Writer, SMPS
05	Lenovo Brand Core i3 Processor, 2 GB RAM, 160 GB	320 GB HARD Disk to be upgrade
06	HCL Brand Core i3 Processor Dual Core 1 GB RAM, HDD 160 GB	RAM to be upgraded 2 GB
07	HCL Brand Processor Pentium 4, 1 GB RAM, 250 GM HDD	RAM to be upgraded 2 GB
08	Antivirus- out dated	New Anti virus to be installed in 24 PC
09	Printers	H-P 1020 Laser Printer New purchase ( 2 Nos.)

The tender document containing terms and conditions and format of Technical Bid and Financial Bid can be obtained from the Assistant Commissioner (Appeals) CGST, Ahmedabad, 7<sup>th</sup> Floor, Central Excise Bhavan, Opp. Polytechnic, Ambawadi, Ahmedabad on working day between 10.30 Hrs to 18.00 Hrs. in person or through their authorized agent on 25.01.2018 and onwards or can downloaded from the official web site [www.cenexahmedabad.nic.in](http://www.cenexahmedabad.nic.in).

The tender application should contain the following documents:-

1. Annexure-A
2. Technical Bid-Annexure-B
3. Financial Bid (Proforma for quoting rates)- Annexure-III

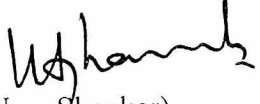
Interested firms/companies may submit the detail in Annexure-I, II and III. The Technical Bid (Prequalification requirements annexure-II) should be place on one sealed envelope super-scribed as "Technical Bid". The financial Bid (Proforma for Quoting Rates- Annexure-III) should be placed in another envelope super-scribed "Financial Bid". Both the sealed envelopes be placed in another sealed cover super-scribing "Quotations/rates for supply of Up graded Configuration of old Computer" to the Commissioner of Central GST (Appeals), 7<sup>th</sup> Floor, Central Excise Bhavan, Opp. Polytechnic, Ambawadi, Ahmedabad- 380 015 by 16-00 Hours 9<sup>th</sup> February, 2018. Only

the bids complete in all respect received by 16-00 hours 9<sup>th</sup> February, 2018 will be considered. Tender Bids will be opened at 12.00 hrs on 12.02.2018. All bidders are requested to remain present at the time of opening the Tenders.

The tenderers must be accompanied the proof of experience of supply of such goods in previous three years along with the tenders papers.

At any time prior to the deadline for submission of tenders, Commissioner of Central GST, Appeals, Ahmedabad, for any reason, whether at its own initiative or in response to a clarification requested by prospective tenderers, may modify the tender documents by amendment. Commissioner of Central GST, Appeals, Ahmedabad, reserves the right to accept or reject any or all tenders without assigning any reason thereof.

F.No. 1/ 22-08 / 2017-18 /Computer/ADM.  
Place:- Ahmedabad  
Dated:- 25.01.2018

  
( Uma Shanker)  
Commissioner (Appeal)  
Central GST, Ahmedabad

Copy to:- 1. Addl./Joint Commissioner, Systems, Ahmedabad (South) for necessary action please.  
2. Notice Board

## ANNEXURE-I

### Terms & conditions:-

1. The general undertaking that all terms and conditions on this Bid documents are acceptable in the format Annexure-A to this documents.
2. The party should furnish their technically information and their rates for Desktop Computers, Printers etc. offered by them as per Annexure-B and Annexure-C in separate cover.
3. The prices quoted shall be inclusive of all the taxes of Government/local Authority etc. as applicable to Government Department. No payment over and above the prices quoted in the tender shall be made by the department in respect of any such levies brought to the notice at a later date.
4. The supplier should furnished the copy of the following documents in order to qualify technically:-
  - (i) Shop & Establishment Act License.
  - (ii) PAN No. of the firm/Company, as allotted by the Income Tax department.
  - (iii) The supplier registered with SGST/CGST should submit a copy of GST certificate.
  - (iv) Certificate showing authorized dealership.
  - (v) List of present clients along with proof of supply order certificate.
5. The party should be Authorised dealer of the respective brand.
6. The Bidder should mention the warrenty/guarantee period for free servicing and replacement of parts of the product etc., clearly. The bidder should furnish documentary proof that they are having past experience of dealing in these items to Government Departments and having past experience of dealing in these items for last two years.
7. The quantity indicated is only tentative. The Department reserves the right to increase or decrease the actual quantity required. The actual list of procurement of the goods will be at the time of placing order.
8. All the items supplied should be of the brand and make as specified in the tender and supplier has to furnish Quantity Assurance Certificate along with Invoice and goods.
9. Delivery of the goods should be within 10 (ten) days from the date of issue of Purchase Order.
10. The supplier will be responsible for installation, operation and maintenance of the Computers and Printers etc. during the warrenty period. The payment will be made only after receipts and successful installation & operation of the purchased items. Computers, Printers etc. shall be supplied and installed at the premises at opposite of the office of the Commissioner of Central GST (Appeals), 7<sup>th</sup> Floor, Central Excise Bhavan, Opp. Polytechnic, Ambawadi, Ahmedabad i.e (Visitors Room) and its Section at 5<sup>th</sup> Floor.
11. Sealed cover should be addressed to the office of the Commissioner of Central GST (Appeals), 7<sup>th</sup> Floor, Central Excise Bhavan, Opp. Polytechnic, Ambawadi, Ahmedabad and marked as "Quotations/rates for supply of Up graded Configuration of old Computer." Tenders in two-bid system i.e. Technical Bid and Financial Bid separately. The technical bid and the financial bid should be sealed by the bidder in separate covers duly super scribed with "Technical Bid for supply of Up graded Configuration of old Computer." and "Financial Bid for supply of Up graded Configuration of old Computer." respectively and both these sealed covers are to be put in a Bigger cover which should also be sealed and duly super scribed with "Bid for Quotations/rates for supply of Up graded Configuration of old Computer.", such sealed tenders should reach this office on or before 09.00 Hrs. The tenders received after 16.00 hrs. of 01.01.2018 will not be accepted/cons. Technical Bid will be opened first and financial bid will be opened only of those firms, who fulfilled technical terms & conditions.
12. If any disagreement or dispute arising between the vender and the Government under or in connection with the terms and conditions, they shall make every effort to resolve amicably by direct informal negotiation, even, if any, disagreement or dispute arising between them shall be settled under the Court of Law within its Jurisdiction at Ahmedabad. The result contact will be interpreted under Indian Laws.
13. The Commissioner (Appeals), CGST, Ahmedabad reserves the right to reject/cancel any or all tenders received without assigning any reasons thereof.
14. The tender notice is also available at the official Website [www.cenexahmedabad.nic.in](http://www.cenexahmedabad.nic.in).

ANNEXURE-A

(Tender Notice No. 03/2017-18, F.No. I/22-08/2017-18/Computer/ADM dated 09.11.2017)

DECLARATION REGARDING ACCEPTANCE OF TERMS AND CONDITIONS CONTAINED IN  
THE TENDER DOCUMENT.

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To,  
The Commissioner (Appeals),  
CGST, Ahmedabad  
7<sup>th</sup> Floor, Central Excise Bhavan, near Polytechnic,  
Ambawadi, Ahmedabad.

Sir,

I have carefully gone through the terms and conditions in the Tender Notice No. 11/2017-18 F.No. I/22-08/2017-18/Computer/ADM dated 25.01.2018 regarding supply of upgradation of Computers etc. for office of the Commissioner (Appeals), CGST, Ahmedabad.

I declare that the Terms and Conditions of this Tender Notice are acceptable to my Company/Agency. My Company/Agency do not have any terms and conditions of its own in respect of quotations being submitted for the same. I further certify that I am an authorized signatory of my Company/Firm/Agency and am, therefore, competent to make this declaration.

Signature of Authorised Signatory  
With stamp and date:-

Name:-  
Designation:-  
Name of Firm:-  
Address:-  
Telephone/Mob No.

ANNEXURE-B

TECHNICAL BID (QUALIFYING BID DOCUMENT)

1. Name of the Registered Firm / Company :-
2. Address of the Firm / Company :  
(With Tel. No. , Fax no. and E-mail)
3. Status of ownership  
Proprietary / Partnership/ Company :
4. Name & Address of the Proprietor/  
Partners/ Director with mobile numbers :
5. Contact Person (s) ( with mobile number) :-
6. Shop Act License No. obtained from controlling authorities  
(attach photocopy of license)
7. List of present clients along with proof of supply order certificate.
8. PAN No. of the firm/Co. as allocated by the Income Tax Department  
(attach photocopy) :
9. Certificate showing authorized dealership.  
(attach photocopy) :

DECLARATION

- I hereby declare that the information furnished above is true and correct to the best of my/ our knowledge. I understand that in case any deviation is found in the above statement at any stage, I/we will be blacklisted and will not have any dealing with the Department in future.

Signature of authorized signatory with date

ANNEXURE-C  
FINANCIAL BID DOCUMENT

1. Name of the Registered Firm / Company :-
2. Address of the Firm / Company  
(With Tel. No., Fax no. and E-mail)

Sl No.	Existing Configuration	Upgraded Configuration	Rates including GST
01	Intel Pentium 4, 2 GB RAM, 40 GB Hard Disk, no DVD Writer (Old mother Board not supported like antivirus, window 10 software)	Mother Board with Core 2 Duo Processor with SATA Port, CPU FAN, 4 GB RAM DDR III, 320 GB HD SATA; DVD Writer, ATX with SMPS.	
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09	Printers	HP 1020 Laser Printer New purchase ( 2 Nos.)	

(The table above is indicative. The firm/company may add more columns and rows to the table to make additions to cover all statutory liabilities.)

NOTE :- All the charges statutory or otherwise should be given separately.

Signature of Authorised Signatory with date

&Name & full address :-

Telephone No. :-

Office :-

Residential :-