



भारत सरकार / Government of India

प्रधानआयुक्त का कार्यालय / Office of the Principal Commissioner  
केन्द्रीय वस्तु एवं सेवाकर अहमदाबाद साऊथ / Central GST, Ahmedabad South  
पोलिटैक्निक के पास, आंबावाडी / Near Poly technic, Ambawadi,  
अहमदाबाद- ३८००१५ / Ahmedabad -380 015.

## TENDER DOCUMENT

### SUB: DISPOSAL OF E-WASTE - OLD/OBSOLETE SPLIT AIR CONDITIONERS/ WINDOW AIR CONDITIONERS/ WATER COOLERS/PHOTOCOPIER MACHINES.

This Office intends to dispose off e-waste - old/obsolete/ Split and Window Air Conditioners/Water Coolers/Photocopier Machines on "AS IS WHERE IS BASIS" through open tender.

#### 1. Eligibility Criteria

Bidders must fulfill following eligibility criteria and submit documents mentioned at **Annexure - I** of this tender document in support of the same as under: -

- (a) Must be registered as a Recycler/Reprocessor/Dismantler of e-Waste with Central Pollution Control Board, Ministry of Environment and Forests, Government of India or with the State Pollution Control Board or State Governments dealing with E-waste etc. Bids received from the firms other than so registered will be summarily rejected.
- (b) Must not be blacklisted by any Department of the Government of India or of any State/or by any PSU/Autonomous Organisation of Government. An Undertaking regarding non-blacklisting of the bidder by any Government Organization must be furnished by the bidder in the tender document in the format given in **Annexure - II**. Bids without above undertaking will not be considered.
- (c) Should be registered under GST.

#### 2. Inspection of Items

The inspection of material can be done carefully by the prospective bidders or their representatives at the designated places on for which they can contact Administrative Officer (Adm), **between 04.09.2020 to 11.09.2020 from 10.00 hours to 16.00 hours..** Queries can be raised to the concerned Officer at the time of inspection. No further clarification shall be entertained after the above inspection.

#### 3. Earnest Money Deposit (EMD)/Bid Security

NO EMD or Bid security is required.

#### 4. Minimum Reserved Price

No minimum reserved price has been kept.

#### 5. Bid validity Period

Bids should remain valid for acceptance for a period of **three months** from the date of opening of the Bids.

## **6. Financial Bid**

- (a) The financial bid shall be quoted in the Proforma given at **Annexure - III** of this tender document.
- (b) The Financial bid of only those bidders shall be evaluated who fulfill the eligibility criteria.
- (c) The bidder shall quote for the whole lot.
- (d) Any overwriting of/on amount quoted will render the bid to be invalid.
- (e) GST or any other tax / duty, if applicable shall be borne by the bidder.
- (f) The rate quoted shall be final.
- (g) The successful bidder shall be evaluated on the basis of highest quoted price for the whole lot.

## **7. Submission of Bids**

- (a) The Bid shall be legible, preferably typed/printed. All the pages of the Bid should be serially numbered and signed.
- (b) The Bid prepared by the Bidder shall comprise of (i) Details of Eligibility Criteria and (ii) Financial Bid.
- (c) Bid may include following documents:
  - (i) Eligibility Criteria (**Annexure - I**).
  - (ii) Financial Bid (**Annexure - III**).
  - (iii) Supporting documents

Sealed tenders superscribed "**Tender for disposal of e-waste**" addressed to the **Assistant Commissioner ( Adm )**, **CGST Ahmedabad South, 1<sup>st</sup> Floor, CGST Bhavan, near Govt. Polytechnic, Ambawadi, , Ahmedabad- 380015**, must be reached to this office on or before **14.09.2020 upto 16.30 hrs**. Bids received after the closing date and time prescribed shall **NOT** be accepted under any circumstances.

All the envelopes shall also indicate the **name, address and phone number** of the Bidder enabling the Bid to be returned, if required.

## **8. Payment**

The successful bidder will have to pay the entire quoted/offered amount in the form of Demand Draft drawn in favour of Principal Commissioner, Central GST Ahmedabad South payable at Ahmedabad within **two working days** after receipt of letter regarding award of contract, failing which the contract may be cancelled.

## **10. Lifting of e-waste -**

- (a) The successful bidder shall be required to lift all e-waste - old/obsolete/unserviceable air conditioners/water coolers/photocopiers on "**AS IS WHERE IS BASIS**" within **two working days** after depositing the full amount.
- (b) In case, the successful bidder deposits the full amount within a stipulated period but fails to lift the articles in the scheduled time, this Office shall not take responsibility for safe custody of the articles.
- (c) No damage shall be caused to the existing property of this Office or any other Offices in the premises while removing the materials from the site. Any loss/ damage to the property of this Office or any other Offices in the premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder or his authorized worker/supervisor will be borne by successful bidder and they will be indemnified.
- (d) Goods/material will be removed under the supervision of designated Officer(s) of this Office. Materials will have to be removed within the time stipulated in acceptance letter. No extension of time will be given under ordinary circumstances. However, extension of time may be granted provided convincing and satisfactory reasons for such delay is given in writing by the successful bidder. Delay, beyond the stipulated time, may entail cancellation of the award/order.

- (e) All the charges i.e. loading, unloading and transportation to be incurred in course of lifting of items from the designated place shall be borne by the successful bidder.

#### **11. Submission of Undertaking for Disposal of eWaste**

The successful bidders shall submit an undertaking (**Annexure - V**) that e-waste items out of old/obsolete/unserviceable air conditioners will be stored/process/disposed of as per **Rule 12 of Chapter IV of e-Waste (Management and Handling) Rules, 2011.**

#### **12. Other terms and Conditions**

- (a) In the event of failure of the successful Bidder to lift the items in the stipulated time frame, legal action may also be initiated. Further, the Bidder will be blacklisted for further business with this office and the Contract will be awarded to next Highest Bidder to lift the item(s) at H1 rate(s).
- (b) **The bidder should also enclose the certified copy of the valid registration certificate issued by the Central Pollution Control Board or the State Pollution Control Committee along with the tender document failing which the tender will be rejected. The successful bidder shall produce the original certificate before lifting of the items from said location.**
- (c) The bidder has to submit their rate against each lot separately instead of quoting for individual items of the particular lot. They are requested to quote their rates Lot-wise (**which is one LOT in the present case**). Any conditional offer will be rejected.
- (d) No bidder will be allowed to withdraw after submission of bids/opening of the tender.
- (e) This tender is non transferable.
- (f) **Each page of the tender document should be signed by the bidder(s). Incomplete and unsigned quotations are liable to be rejected.**
- (g) If a firm violates any of these terms & conditions, the same shall be blacklisted and other legal action may be initiated.
- (h) This Office reserves the right to accept or reject any bid without assigning or communicating any reason thereof.
- (i) Any corrigendum / addendum / errata etc. in respect of above Tender shall be made available in our official website and Notice Board only. No press publication shall be made in this regard. Hence applicants are advised to visit our website regularly for any amendment / corrigendum / addendums in this regard.

**Signature of Authorised Signatory  
with stamp Name of the person**

**ANNEXURE- I**

**ELIGIBILITY CRITERIA FOR DISPOSAL OF E-WASTE - OLD/OBSOLETE SPLIT AIR CONDITIONERS/ WINDOW AIR CONDITIONERS/ WATER COOLERS/PHOTOCOPIER MACHINES**

Sl. No.	Description	Information	
1.	Name of the Firm /Agency/ Company		
2.	Address of the Firm/ Agency/ Company (Enclose copy of address proof)		
3.	Contact Details of the Firm/Agency	Telephone/Mobile No.	
		FAX No.	
		E-Mail ID	
4.	Name of Proprietor/Partners/Directors of the Firm/Agency		
5.	Other Details (Enclose Copy)	PAN No.	
		GST / VAT Registration No.	
		Registration Certificate No. issued by Centre/State Pollution Control Board	

**Signature of Authorised Signatory  
with stamp Name of the person**

ANNEXURE - II

TENDER FOR DISPOSAL OF E-WASTE - OLD/OBSOLETE SPLIT AIR CONDITIONERS/  
WINDOW AIR CONDITIONERS/ WATER COOLERS/PHOTOCOPIER MACHINES

UNDERTAKING

I/We \_\_\_\_\_ do hereby solemnly affirm and declare that the  
My/Our firm /company/business entity is not blacklisted by any Government  
Department/Autonomous Organization etc. or prosecuted by any court of law.

Dated:

**Signature of Authorised Signatory**

**with stamp ( Name of the person )**

**ANNEXURE - III**

**FINANCIAL BID FOR DISPOSAL OF E-WASTE - OLD SPLIT AIR CONDITIONERS/ WINDOW AIR CONDITIONERS/ WATER COOLERS/PHOTOCOPIER MACHINES**

Name of the Bidder/Firm : -

Address of the Bidder/Firm: -

Telephone No.: - \_\_\_\_\_

Email ID:

Description of Item	Total Quoted Amount (In Rs.)	Remarks
e-Waste items mentioned at Annexure - IV lying at 1 <sup>st</sup> Floor.		

The total price should be inclusive of all charges & Taxes.

I/We declared that I/my representative have inspected the obsolete items as per the list attached (**Annexure - IV**) with tender and am/are interested to purchase the same on "**AS IS WHERE IS BASIS**".

I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender my/our bid will be cancelled.

I hereby also declared that firm is registered with Central Pollution Control Board or State Pollution Control Board as authorised recycler/re-processor/dismantler and having environmentally sound management facilities for collection, disposal/recycling of e-Waste.

Date: -

**Signature of Authorised Signatory  
With stamp**

**Name of the person**

IST OF DISPOSAL OF E-WASTE - OLD/OBSOLETE/UNSERVICABLE SPLIT AIR CONDITIONERS/  
WINDOW AIR CONDITIONERS/ WATER COOLERS/PHOTOCOPIER MACHINES

Sr. No.	Description	Number of Items
1	Split Air Conditioner (Indoor Unit)	27
2	Split Air Conditioner (Outdoor Unit)	27
3	Window Air Conditioner	04
4	Photocopier Machine	03
5	Water Cooler	06

**Signature of Authorised Signatory  
with stamp ( Name of the person )**

ANNEXURE - V

TENDER FOR DISPOSAL OF E-WASTE OLD SPLIT AIR CONDITIONERS/ WINDOW AIR  
CONDITIONERS/ WATER COOLERS/PHOTOCOPIER MACHINES

UNDERTAKING FOR DISPOSAL OF E-WASTE

I/We \_\_\_\_\_ do hereby solemnly affirm and declare that e-waste items out of old/obsolete/unserviceable computer hardware etc will be stored / process/ disposed off as per Rule 12 of Chapter IV of e-Waste (Management and Handling) Rules, 2011.

Date:

**Signature of Authorised Signatory  
with stamp ( Name of the person )**





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अहमदाबाद- ३८००१५ / Ahmedabad -380 015.

F. No. I/07-01/13-14/Adm

Date : 03.09.2020

**TENDER NOTICE FOR DISPOSAL OF E-WASTE - OLD/OBSOLETE SPLIT AIR CONDITIONERS/ WINDOW AIR CONDITIONERS/ WATER COOLERS/PHOTOCOPIER MACHINES.**

Sealed tenders are invited from **Dismantler/Recycler of E-waste registered with Central Pollution Control Board or State Pollution Control Committee** for disposal of old/obsolete/unserviceable **SPLIT AIR CONDITIONERS/ WINDOW AIR CONDITIONERS/ WATER COOLERS/PHOTOCOPIER MACHINES** on "AS IS WHERE IS BASIS". The Tender Document can be downloaded from the website of CBEC i.e. [www.cbic.gov.in](http://www.cbic.gov.in) under link "Tenders/Auctions". There is no fee for Tender Document. Important dates of tender related activities are as under: -

Sl. No.	Description of items	Details
01	Available items can be inspected at	Designated place on 1st Floor of this Office at Central GST Bhavan, Ambawadi, Ahmedabad-380015
02	Availability of Tender document	2 <sup>nd</sup> Floor, Administration Section of this Office at Central GST Bhavan, Ambawadi, Ahmedabad-380015
03	Period & Time of Inspection	<b>04.09.2020 to 11.09.2020 from 10.00 hours to 16.00 hours.</b>
04	Submission of Tender	<b>On or before 14.09.2020 up to 16.30</b>

The tender, complete in all respects, in sealed envelope addressed to **the Assistant Commissioner ( Adm), 1<sup>st</sup> floor, CGST Bhavan, Ahmedabad.** must be submitted on or before **14.09.2020 upto 1630 hrs.**

  
(A.A. Mansuri, IRS)  
Assistant Commissioner (Adm)

Copy to :

- 1) Suptd. (System) with a request to upload on departmental websites.
- 2) Notice Board.